

January 17, 2024 – Regular Meeting Minutes
ASL Academy Governance Board
Meeting was Held Via Zoom Videoconference

**Indicates action items requiring vote.*

1. Call to Order: Chair Kim Moya called the meeting to order at 4:00pm.
2. Roll call: Kim Moya, Dana Grubescic, Jane Cavanaugh, Venessee Taylor, Vonnie Sachse, Dr. Erin Jarry, and Nicole Lucero were in attendance. A quorum was present.
3. Discussion/Possible Action re Meeting Agenda*: Ms. Taylor moved to approve the agenda. Ms. Lucero seconded. Motion passed unanimously.
4. Discussion/Possible Action re December 20, 2023 Meeting Minutes*: Ms. Cavanaugh moved to approve the minutes. Ms. Taylor seconded. Motion passed unanimously.
5. Public Comments: No public comments.
6. Update from Executive Director: Mr. Raphael Martinez reported on the status of the new building lease, legislation and capital outlay requests, search for a business manager, and the expanding services of Cypress Tree NM.
7. Update from Board Chair: None.
8. Update re Status of Governance Board Training Hours: Training requirements and schedule noted.
9. Update re Community Schools Initiative Report: Mr. Martinez reported on grants and adult education.
10. New Business:
 - a. Discussion/Possible Action re Approval of Contract Increase with Cypress Tree NM re AmeriCorps Grant*: Ms. Grubescic moved to approve the contract. Ms. Cavanaugh seconded. Motion passed unanimously.
11. Financial Items:
 - a. Discussion/Possible Action re BARS, December 2023 Bank Reconciliation, Payrolls and Accts. Payable Reports*: Ms. Cavanaugh moved to approve the December 2023 Bank Rec, Payroll and A/P Reports. Ms. Sachse seconded. Motion passed unanimously.
12. Upcoming Regular Board Meeting will be held on February 21, 2024 at 4:00pm via Zoom online videoconference: Noted.
13. Adjournment: With no further business, Ms. Grubescic moved to adjourn the meeting. Ms. Taylor seconded. Motion passed unanimously and Chair Moya adjourned the meeting at 4:56pm.

APPROVED BY THE ASLA GOVERNANCE BOARD AT THE FEBRUARY 21, 2024 MEETING:

Kimberly Moya, Chair