

## August 20, 2025 – Regular Meeting Minutes

ASL Academy Governance Board - Meeting Held Via Zoom Videoconference

\*Indicates action items requiring vote.

1. Call to Order: Chair Kim Moya called the meeting to order at 4:03pm.
2. Roll call: Kim Moya, Jane Cavanaugh, Nicole Lucero, Dana Grubestic and Venesee Taylor were in attendance. A quorum was present.
3. Discussion/Possible Action re Meeting Agenda\*: Ms. Taylor moved to approve the agenda. Ms. Cavanaugh seconded. Motion passed unanimously.
4. Discussion/Possible Action re July 16, 2025 Meeting Minutes\*: Ms. Cavanaugh moved to approve the meeting minutes. Ms. Taylor seconded. Motion passed unanimously.
5. Public Comments: No public comments.
6. Update from Raphael Martinez, Executive Director: Mr. Martinez reported on building progress, student enrollment and staffing for new school year, ASL Night at Isotopes Park, and adult education program.
7. Update from Kim Moya, Board Chair: Nothing additional reported.
8. Update re Community Schools Initiative Report: Mr. Greg Webb reported on various grants that were pending submission and awaiting a decision or are upcoming for submission.
9. Status of Annual Governing Board Training: Noted.
10. New Business:
  - a. Discussion/Possible Action re Approval of Susan Copeland as a Candidate for Upcoming Board Election\*: Ms. Taylor moved to approve Dr. Susan Copeland as a candidate for the upcoming annual Board election. Ms. Grubestic seconded. Motion passed unanimously.
  - b. Discussion/Possible Action re Approval of Lin Marksbury as a Candidate for Upcoming Board Election\*: Tabled.
  - c. Discussion/Possible Action re Approval of Contract Revised Lease Purchase Arrangement\*: Ms. Cavanaugh moved to approve the Revised LPA Contract. Ms. Lucero seconded. Motion passed unanimously.
  - d. Discussion/Possible Action re Approval of Contracts with Cypress Tree New Mexico to serve as Intermediary for AmeriCorps and AmeriCorps\*VISTA grants\*: Ms. Grubestic moved to approve the Contracts with Cypress Tree New Mexico to serve as Intermediary for AmeriCorps and AmeriCorps\*VISTA grants. Ms. Taylor seconded. Motion passed unanimously.
11. Financial Items:
  - a. Discussion/Possible Action re Approval of June 2025 Bank Reconciliation, Payrolls, and Accts. Payable Reports\*: Ms. Cavanaugh moved to approve the June 2025 reports. Ms. Taylor seconded. Motion passed unanimously.
  - b. Discussion/Possible Action re Approval of BARS, July 2025 Bank Reconciliation, Payrolls, and Accts. Payable Reports\*: Ms. Cavanaugh moved to approve BARS 517-000-2526-0001-I, 517-000-2526-0002-I, and 517-000-2526-0003-IB. Ms. Lucero seconded. The motion passed unanimously, The reports were tabled.

12. Noted: Annual Meeting will be held September 17, 2025, at 4:00pm via Zoom online videoconference:
13. Adjournment: With no further business, Ms. Cavanaugh moved to adjourn the meeting. Ms. Grubescic seconded. Motion passed unanimously and Chair Moya adjourned the meeting at 4:39pm.

**APPROVED BY THE ASLA GOVERNANCE BOARD AT THE SEPTEMBER 17, 2025 MEETING.**

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Kimberly Moya, Board Chair

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