

## September 17, 2025 – Annual Board Meeting Minutes

ASL Academy Governance Board - Meeting Held Via Zoom Videoconference

\*Indicates action items requiring vote.

1. Call to Order: Chair Kim Moya called the meeting to order at 4:03pm.
2. Roll call: Kim Moya, Jane Cavanaugh, and Dana Grubescic were in attendance. Venesee Taylor and Nicole Lucero were excused. A quorum was present.
3. Discussion/Possible Action re Meeting Agenda\*: Ms. Cavanaugh moved to approve the agenda. Ms. Grubescic seconded. Motion passed unanimously.
4. Discussion/Possible Action re August 20, 2025 Meeting Minutes\*: Ms. Cavanaugh moved to approve the meeting minutes. Ms. Grubescic seconded. Motion passed unanimously.
5. Public Comments: No public comments.
6. Update from Raphael Martinez, Executive Director: Mr. Martinez reported on building progress, upcoming events, and grants.
7. Update from Kim Moya, Board Chair: Nothing additional reported.
8. Update re Community Schools Initiative Report: Mr. Greg Webb reported on various grants that have been submitted and those upcoming for submission.
9. Status of Annual Governing Board Training: Noted.
10. New Business:
  - a. Annual Board Membership Election Results: Chair Silva noted that all Board positions were uncontested. Dr. Susan Copeland has been added to the board for a two-year term, and current expiring member terms will be extended for two-years.
  - b. Discussion/Possible Action re Appointment of Lin Marksbury to a Vacant Board Position\*: Ms. Grubescic moved to appoint Mr. Marksbury to the board until the next election in order to fill a vacancy. Ms. Cavanaugh seconded. Motion passed unanimously.
  - c. Discussion/Possible Action re Annual Election of Board Officers\*: Ms. Grubescic moved to keep current positions of Ms. Moya as Chair, Ms. Grubescic as Vice Chair, Ms. Cavanaugh as Treasurer, and to have Ms. Venessee as the Secretary. Ms. Cavanaugh seconded. Motion passed unanimously.
  - d. Discussion/Possible Action re Standing Committee Members\*: Ms. Cavanaugh moved to keep current members as indicated and to add Ms. Grubescic to the Grievance Committee to replace Ms. Sachse. Mr. Marksbury seconded. Motion passed unanimously.
  - e. Discussion/Possible Action re Annual Approval of Board Bylaws\*: Ms. Cavanaugh moved approve. Mr. Marksbury seconded. Motion passed unanimously.
  - f. Discussion/Possible Action re Annual Approval of Open Meetings Act\*: Ms. Cavanaugh moved approve. Ms. Grubescic seconded. Motion passed unanimously.

11. Financial Items:

- g. Discussion/Possible Action re Approval of Ancillary Therapist Assistant Salary Schedule SY25-26\*: Ms Cavanaugh moved to approve. Mr. Marksbury seconded. Motion passed unanimously.
- a. Discussion/Possible Action re Approval of July 2025 Bank Reconciliation, Payrolls, and Accts. Payable Reports\*: Ms Cavanaugh moved to approve the July 2025 reports. Ms. Grubescic seconded. Motion passed unanimously.
- b. Discussion/Possible Action re Approval of BARS, August 2025 Bank Reconciliation, Payrolls, and Accts. Payable Reports\*: Ms. Cavanaugh moved to approve BARS 517-000-2526-0004-T, 517-000-2526-0005-IB, 517-000-2526-0006-I, 517-000-2526-0007-I, 517-000-2526-0009-IB, 517-000-2526-0010-IB, and 517-000-2526-0011-IB. Ms. Grubescic seconded. The motion passed unanimously, The reports were tabled.

12. Noted: The next Regular Meeting will be held October 15, 2025, at 4:00pm via Zoom online videoconference:

13. Adjournment: With no further business, Ms. Cavanaugh moved to adjourn the meeting. Mr. Marksbury seconded. Motion passed unanimously and Chair Moya adjourned the meeting at 5:07pm.

**APPROVED BY THE ASLA GOVERNANCE BOARD AT THE OCTOBER 15, 2025 MEETING.**

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Kimberly Moya, Board Chair